

The Island School



January 8, 2019

Dear Future Island School Parents/Guardians,

It is time to start thinking about the 2019-2020 school year. At The Island School, we believe that the purpose of education is to provide a carefully planned, stimulating environment that will help children develop within themselves the habits, attitudes, skills, and ideas which are essential for a lifetime of creative thinking and learning.

We would love for your child to be part of The Island School family!

Open enrollment for new students ends on March 29, 2019. Space is limited, so it is important to return the **completed** application/registration paperwork no later than Friday, March 29, 2019 at 3:00 pm. Attached is a checklist of required documents for a completed application. Please note: the school will be closed from Monday, March 18th through Friday March 22nd for Spring Break, so please plan accordingly.

If there are more applicants than spaces available, a lottery will be held. The lottery will be based on our enrollment policy, which is also attached. Again, completed application/registration packets must be received by The Island School office no later than March 29, 2018 at 3:00 pm in order to be included in the lottery, if one is needed.

If needed, the lottery will be held at the school on Thursday, April 4, 2019 beginning at 3:30 pm in Farish Hall. The lottery is open to the public.

Should you have any questions, please do not hesitate to contact the school at 941-964-8016 or send an email to tisjean@comcast.net.

Sincerely,

Jean Thompson
Head of The Island School



Required Paperwork for Registration/Application Packet

DUE BY MARCH 29, 2019:

A completed application packet must be turned in by March 29, 2019 to be included in the lottery (if one is needed). The completed application packet must include:

- ✓ **Photo ID** – The person registering the student must have a current photo ID (we will make a copy)
- ✓ **Completed Student Registration Form**
- ✓ **Signed Copy of Admissions/Lottery Process Form**
- ✓ **Proof of Address** – need only one of the following:
 - Current electric, water, cable, or land line telephone bill
 - Signed lease agreement or statement from landlord
 - Homestead Exemption Card
 - If you are building a house – mortgage acceptance letter
 - If you are buying a house – settlement statement
 - If you are living with relatives or friends – a letter from them
 - **WE DO NOT ACCEPT** driver's licenses as proof of address
- ✓ **Proof of Employment** – if family does not live on Gasparilla Island
 - Letter from employer on company letterhead

IF ACCEPTED, DUE BY MAY 17, 2019:

- ✓ **Original Birth Certificate** – we will make a copy or the student's previous school can fax a copy
- ✓ **Student's Social Security Card** – if available, we will make a copy
- ✓ **Health Examination (physical)** – The exam must be dated within 12 months prior to registration. This is not required for students transferring from any Florida public or private school unless registering a kindergarten student.
- ✓ **Florida Certification of Immunization** – Students must be up-to-date on immunizations
- ✓ **Proof of Custody** – required if child is not living with both natural parents
- ✓ **Release of Records** – with name and address of last school attended
- ✓ **Copy of IEP or 504**, if applicable



The School District of Lee County
STUDENT REGISTRATION

This box for office use only.			
Student # _____		School Name <u>The Island School</u>	
Enrollment Code _____		Enrollment Date ___/___/___ Alternate School _____	
<input type="checkbox"/> New Enrollment <input type="checkbox"/> Transfer from School _____		<input type="checkbox"/> Re-Enrollment to Lee County	
Prior School District _____		Prior State _____ Prior Country _____	
Student's Name as it Appears on Birth Certificate:			
Last _____		First _____	Middle _____
AKA/Nickname _____		Grade Applying For _____	School Year 2019 - 2020
<input type="checkbox"/> First time in Lee County Public School		<input type="checkbox"/> First time in Florida Public School	<input type="checkbox"/> First time in school in the United States
Student's Social Security # _____	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	What is the student's ethnicity? <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	What is the student's race? (mark one or more races to indicate what you consider the student to be) <input type="checkbox"/> White <input type="checkbox"/> Indian (American) or Alaskan Native <input type="checkbox"/> Black or African American <input type="checkbox"/> Pacific Islander or Hawaiian <input type="checkbox"/> Asian
Birthdate ___/___/___		Birthplace City _____	State _____ Country _____
Special Education /Active IEP? <input type="checkbox"/> Yes <input type="checkbox"/> No		Current 504? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Expelled from previous school? <input type="checkbox"/> Yes <input type="checkbox"/> No		Current Mental Health Services <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, school name: _____ Date: _____		Life Threatening Allergies <input type="checkbox"/> Yes <input type="checkbox"/> No	
Is either parent/guardian a current or former member of the U.S. Military? <input type="checkbox"/> Yes <input type="checkbox"/> No		Medical Condition with Special Care <input type="checkbox"/> Yes <input type="checkbox"/> No	
Address where student lives Street _____ City/State _____ Zip _____		Mailing Address (if different) Street _____ City/State _____ Zip _____	
Home Phone () _____		Emergency Phone () _____	
Who does the student live with? <input type="checkbox"/> Both natural parents <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Legal Guardian <input type="checkbox"/> Other _____			
Information for <input type="checkbox"/> Father <input type="checkbox"/> Guardian <input type="checkbox"/> Other _____ Name _____ Address _____ Phone () _____ Alt. Phone () _____ Occupation _____ Wk. Phone () _____ Email _____		Information for <input type="checkbox"/> Mother <input type="checkbox"/> Guardian <input type="checkbox"/> Other _____ Name _____ Address _____ Phone () _____ Alt. Phone () _____ Occupation _____ Wk. Phone () _____ Email _____	
Is there a language other than English used in the home? <input type="checkbox"/> Yes <input type="checkbox"/> No What language? _____	Did the student have a first language other than English? <input type="checkbox"/> Yes <input type="checkbox"/> No What language? _____	Does the student most frequently speak a language other than English? <input type="checkbox"/> Yes <input type="checkbox"/> No What language? _____	Has your child been in attendance in a United States school for less than 3 full years? <input type="checkbox"/> Yes <input type="checkbox"/> No Date entered U.S. School ___/___/___
Preferred language to be contacted in. <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Creole <input type="checkbox"/> Other: _____			
Name of last school attended _____ Street _____ City _____ State _____ Zip _____ County _____ Country _____		<input type="checkbox"/> Public <input type="checkbox"/> Alternate School <input type="checkbox"/> Private <input type="checkbox"/> Home School <input type="checkbox"/> Charter School	Have you moved recently due to working in agriculture or the fishing industry? <input type="checkbox"/> Yes <input type="checkbox"/> No

Signature of Parent/Guardian/Other _____

Please Print Your Name _____

Date _____

Please see the Student Disclaimer on the back of this form.

Florida Law states that whoever knowingly provides false information in writing to a public servant in the performance of his or her duties commits a second-degree misdemeanor punishable by a fine of up to \$500.

Student Disclaimer

The District will not disclose a student and/or parent's Social Security Number (SSN) without the consent of the student and/or parent(s) to anyone outside the District except as mandated or permitted by law. The District will utilize SSNs for the following reasons: registration/enrollment of students, identification of a cumulative record folder, to identify a student, registration for before and after school programs, participation in extra-curricular activities including athletics, referrals to service providers and financial aid applications.

For the purposes of student registration identification numbers such collection is governed by 1008.386 and 119.071(5)(a) 6, Florida Statutes. Please note: a student is not required to provide his or her social security number as a condition for enrollment or graduation.



Lottery Procedures

The Island School will hold an annual lottery in order to enroll new students. The lottery is typically held in the Spring of the school year prior to the August you wish your child to begin school. In order to be included in the lottery process you must submit a complete, accurate application and all required documentation by the lottery deadline. After the lottery deadline, other applications are added to the end of the waiting list after the lottery is complete.

Existing students will have an enrollment period prior to the new enrollment period. All existing students need to have a completed application in by the deadline in order to retain their slot. If existing students miss the deadline they will have to reapply as a new applicant.

Once a student has been admitted to the charter school through an appropriate process, he or she may remain in attendance through subsequent grades.

Sibling preference: The Island School and its families benefit from keeping families together. For this reason, TIS offers an admissions sibling preference. A sibling is defined as a biological or legally adopted brother or sister who lives in the same household (at least part time) as the current TIS student. No preference is given if siblings are not currently enrolled in The Island School.

The Island School will determine the number of seats available each year by grade level/class and need of the current students.

Separate lotteries will be applied based on grade level/class as well as The Island School enrollment preference policy.

Siblings of current students whose families reside on Gasparilla Island for not less than nine (9) months per year.

Children whose families reside on Gasparilla Island for not less than nine (9) months per year.

Siblings of existing students who do not reside on Gasparilla Island, but whose families derive not less than 30% of their annual employment income through employment at a bona fide place of employment on Gasparilla Island.

Children whose families do not reside on Gasparilla Island, but whose families derive not less than 30% of their annual employment income through employment at a bona fide place of employment on Gasparilla Island.

The Island School

Admissions/Lottery Process for the 2019-2020 School Year

Registration for current students is from February 4, 2019 to February 28, 2019. Current students must return their registration form no later than February 28, 2019 to keep their seat for the upcoming school year. If existing students miss the deadline, they will have to reapply as a new applicant.

Open enrollment for new students is from January 8, 2019 to March 29, 2019.

If there are more applicants than spaces available, The Island School will hold a lottery in order to enroll new students. Each prospective student must have a completed application on file no later than March 29, 2019, in order to be included in the lottery. Students who do not get a slot during the lottery will be added to the waitlist. Once the waitlist has been started, additional applicants will be added to the waitlist based on our enrollment policy. **The lottery will be held at the school on Thursday, April 4, 2019 beginning at 3:30 pm in Farish Hall.** The lottery is open to the public.

NOTE: The acceptance letters for new students who are not residents of the island will have a contingency clause stating that if a new island resident applies by July 15th of the enrollment year, that resident may take the place of the non-resident applicant.

The Island School has a tiered lottery system, and separate lotteries will be applied based on our enrollment policy and openings per grade level.

In recognition of the officially sanctioned purpose of The Island School, the Board of Directors has set forth the following enrollment preference policy, numbered in order of preference.

- 1 Existing students
- 2 Siblings of current students whose families reside on Gasparilla Island
- 3 New students whose families reside on Gasparilla Island
- 4 Siblings of existing students who do not reside on Gasparilla Island, but whose families work on Gasparilla Island
- 5 Students whose parent(s) work at The Island School
- 6 Students whose families do not reside on Gasparilla Island, but whose families work on Gasparilla Island

Sibling preference: The Island School and its families benefit from keeping families together. For this reason, The Island School offers admission preference for siblings. A sibling is defined as a biological or legally adopted brother or sister who lives in the same household (at least part time) as the current Island School student. No preference is given if siblings are not currently enrolled in The Island School.

I have read the above admissions/lottery process for the 2019-2020 school year.

Print Name

Date

Signature

PARENT COPY

The Island School

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I have read the above admissions/lottery process for the 2019-2020 school year.

Print Name

Date

SCHOOL COPY

Signature



Mission Statement

The mission of The Island School is to create an educational environment that stresses academic excellence while nurturing the spirit of the child. Inherent in our philosophy is the belief that the responsibility for and the ownership of education belong to the child.

Educational Philosophy

At The Island School, we believe that the purpose of education is to provide a carefully planned, stimulating environment that will help children develop within themselves the habits, attitudes, skills, and ideas which are essential for a lifetime of creative thinking and learning.

The Island School philosophy is based upon a profound respect for children and recognition of their innate desire to learn. In keeping with this philosophy, The Island School provides an environment that allows children to learn at their own pace, according to their own capacities. Students are encouraged to take academic risks, problem-solve, and think critically.

Description of The Island School

The Island School is a tuition-free public charter school, serving students in kindergarten through fifth grade.

Its purpose is to educate the children whose parents live or work in the community of Boca Grande on Gasparilla Island, a small barrier island in the Gulf of Mexico. The Island School opened in the fall of 2000.

The Island School strives to help each child develop his or her individual potential and unique strengths. We provide a multiage, developmentally appropriate program with the belief that this is the best setting to encourage an inclusive family-style learning context.



Quick Glance Information For Families New to The Island School

School Hours

The **academic day** starts at 8:30 am, but we highly encourage students to arrive around 8:15 am. This allows enough time for students to put their materials away and prepare for the start of the day.

Lunch & Snack

Students need to **bring a healthy snack and lunch each day**. The snack (not refrigerated) should be packaged and labeled separately from the lunch because students bring their snack to the classroom, while lunches are kept in a refrigerator. Also, students need to bring a bottled/boxed drink for lunch (no sodas or glass containers). Some students bring a drink for snack, although there is water available in the classroom.

Childcare

We offer **Before-School Care** at no charge, starting at 7:30 am.

The **After-School Program** is offered each school day from 3:00 pm – 5:30 pm. The cost is \$900.00 for the year. Students can also attend on a daily basis for \$10.00 per day. **Students need to be registered before they can participate to be in the program.**

During the school year on days in which there is no school due to teacher workdays, etc. **Fun Days** may be offered if you need childcare. Fun Days cost \$20.00 per child, per day. Information for Fun Days will be sent out via email before each Fun Day. You need sign up in the After-School room. **Please note:** You must pay for Fun Days at the time of registration.

School Supplies & Uniforms

Students usually get very excited about new **school supplies**. Have your student pick out a special backpack and/or lunch box, but please buy generic school supplies for the classroom. Let students know that these items, such as pencils and folders, are shared in the classroom by all students.

The **Island School uniform** is a collared shirt with an embroidered logo on the left front, khaki bottoms, and closed-toe shoes which must be secured at the heel (preferably sneakers).



The Island School Dress Code

Bottoms: khaki color only – skirts, shorts, shorts or long pants

Shoes: closed-toe shoes, must be secured at the heel, preferably sneakers

Tops: collared shirt with the embroidered logo on the left front
Embroidered Logo – There are two businesses with The Island School logo on file. **Please avoid purchasing shirts with logos or pockets already on the left side.** It can make it difficult to embroider the TIS logo overtop of them.

- **Lands' End** – www.landsend.com/school
Phone Number: 800-469-2222
Preferred School # 9000-6242-3

- **Tropical Punch, Inc.** – www.tropicalpunch.com
Phone Number: 941-474-8110
Address: 1637 Bayshore Drive
Englewood, FL 34223

A generous benefactor will pay for up to 5 logos per student for all the logos embroidered through **Tropical Punch**. Parents will be responsible for the cost above 5 logos. Payment is expected when shirts are dropped off for embroidering.

The School District of Lee County
Ft. Myers, Florida

SCHOOL RECORDS REQUEST
RELEASE FORM

Parents, please complete information in this box only:

Student Name

Date of Birth

Name and address of school student is coming from

Parent/Guardian Signature

Print Parent/Guardian Name Here

Date

*****For Office use only below*****

Please send all student records including report cards, State Assessment test scores, IEP, EP, 504, Psychological reports, discipline records, attendance, health records, immunizations, birth certificate.

PLEASE MAIL ABOVE NAMED STUDENT RECORDS TO:

NEW SCHOOL OF ASSIGNMENT: The Island School

ADDRESS P.O. Box 1090

Boca Grande, FL 33921

PHONE 941-964-8016 Records may be faxed to 941-964-8017

SENT BY _____

Personal identifiable information that is disclosed to an institution, agency, organization or individual, etc. may be used by its officers, employees and agents but only for the purpose for which disclosure was made. The disclosed information may not be released to any other party without the prior written consent of the parent of the student or the eligible student.

Ensure Student Success
Affirmative Action / Equal Opportunity Employer



The School District of Lee County

2019 -2020

School Calendar

July 2019							January 2020								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
	1	2	3	4	5	6				1	2	3	4		
7	8	9	10	11	12	13	JUL 4 Independence Day	5	6	7	8	9	10	11	
14	15	16	17	18	19	20		12	13	14	15	16	17	18	
21	22	23	24	25	26	27		19	20	21	22	23	24	25	
28	29	30	31					26	27	28	29	30	31		
August 2019							February 2020								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
				1	2	3							1		
4	5	6	7	8	9	10	AUG 5 Teachers First Day	2	3	4	5	6	7	8	
11	12	13	14	15	16	17	AUG 5, 8, 9 Pre-School Days	9	10	11	12	13	14	15	
18	19	20	21	22	23	24	AUG 6,7 Teacher In-Service Days	16	17	18	19	20	21	22	
25	26	27	28	29	30	31	AUG 12 First Day Students	23	24	25	26	27	28	29	
September 2019							March 2020								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
1	2	3	4	5	6	7	SEP 2 Labor Day	1	2	3	4	5	6	7	
8	9	10	11	12	13	14		8	9	10	11	12	13	14	
15	16	17	18	19	20	21		15	16	17	18	19	20	21	
22	23	24	25	26	27	28		22	23	24	25	26	27	28	
29	30						SEP 29-30 Rosh Hashanah	29	30	31					
October 2019							April 2020								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4	5					1	2	3	4
6	7	8	9	10	11	12	OCT 9 Yom Kippur	5	6	7	8	9	10	11	
13	14	15	16	17	18	19	OCT 11 End of Quarter 1	12	13	14	15	16	17	18	
20	21	22	23	24	25	26	OCT 14 Professional Duty Day	19	20	21	22	23	24	25	
27	28	29	30	31				26	27	28	29	30			
November 2019							May 2020								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
					1	2							1	2	
3	4	5	6	7	8	9		3	4	5	6	7	8	9	
10	11	12	13	14	15	16	NOV 11 Veterans Day	10	11	12	13	14	15	16	
17	18	19	20	21	22	23	NOV 25-29 Thanksgiving Break	17	18	19	20	21	22	23	
24	25	26	27	28	29	30	NOV 28 Thanksgiving Day	24	25	26	27	28	29	30	
								31							
December 2019							June 2020								
S	M	T	W	T	F	S	S	M	T	W	T	F	S		
1	2	3	4	5	6	7			1	2	3	4	5	6	
8	9	10	11	12	13	14	DEC 18, 19, 20 Early Dismissal Days	7	8	9	10	11	12	13	
15	16	17	18	19	20	21	DEC 20 End of Quarter 2	14	15	16	17	18	19	20	
22	23	24	25	26	27	28	DEC 23-JAN 3 Winter Break	21	22	23	24	25	26	27	
29	30	31					DEC 25 Christmas Day	28	29	30					

- Holiday – schools closed
- Professional Duty Day – no school for students
- Teacher In-Service Day – no school for students
- First and Last Student Day
- Early Dismissal Days – students
- Hurricane Make-Up Day
- Pre-School Days

- 8/6 Elementary District In-Service Day/Secondary Pre-School Day
- 8/7 Secondary District In-Service Day/Elementary Pre-School Day

Special Notes

- All Jewish Holidays begin at sundown the day before they are listed